

STATE CONTROLLER'S OFFICE  
PERSONNEL/PAYROLL SERVICES DIVISION  
P. O. BOX 942850  
Sacramento, CA 94250-5878

DATE: February 13, 2013

PERSONNEL LETTER #13-005

TO: All Agencies/Campuses in the Uniform State Payroll System

FROM: Lisa Crowe, Chief  
Personnel/Payroll Services Division

RE: **CALPERS' MEMBER RECIPROCAL SELF-CERTIFICATION FORM AND  
CERTIFICATION OF MEMORANDUM OF UNDERSTANDING (MOU) IMPAIRMENT**

CalPERS Circular Letter 200-063-12 (<http://www.calpers.ca.gov/eip-docs/employer/cir-ltrs/2012/200-063-12.pdf>) introduced two new CalPERS forms, Member Reciprocal Self-Certification Form, and Certification of MOU Impairment which are a result of the Public Employees' Pension Reform Act (PEPRA) of 2013 (Assembly Bill 340), signed into law in September 2012.

Member Reciprocal Self-Certification Form (PERS-CAD-801)

Reciprocity information is needed by CalPERS to determine if a new employee is considered a "classic (CalPERS) member" due to reciprocity. All Agencies/Campuses must complete the form as instructed in 200-063-12 for new hires and retain the form for auditing purposes.

At this time, there is no process for storing the data in our Employment History system for submission to CalPERS. Until a new process is in place, **please retain the form in a central location pending further instructions.**

Certification of MOU Impairment (PERS-CASD-800)

Agencies/Campuses do not need to complete this form.

If you have any questions regarding this letter, please contact Debra Mason at (916) 324-5879 or [dmason@sco.ca.gov](mailto:dmason@sco.ca.gov).

LC:PMAB:DM